



Inner South Environmental Sub-Group  
Friday 16<sup>th</sup> December 2011  
10.00 a.m.  
Cottingley Community Centre

<b>ATTENDANCE</b>	
Councillor Adam Ogilvie	Ward Councillor
Councillor Geoff Driver	Ward Councillor
Tom Smith	Locality Manager
Tom O'Donovan	Area Improvement Manager
Phil Staniforth	Parks and Countryside
Steve Ross	Area Support Team

<b>1.0</b>	<b>Welcome and Introductions</b>	<b>ACTION</b>
1.1	Cllr. Adam Ogilvie welcomed everyone to the meeting.	
<b>2.0</b>	<b>Apologies</b>	
2.1	Cllr. Mohammed Iqbal, Gavin Forster, Ben Singer and Kris Nenadic.	
<b>3.0</b>	<b>Minutes of the last meeting and matters arising</b>	
3.1	The minutes of the last meeting were agreed as a true record.	
3.2	Community engagement: list of community group meetings to be sent to Tom Smith.	SR/Cllr. Driver
<b>4.0</b>	<b>Service Level Agreement</b>	
4.1	Tom Smith tabled the draft Inner South Area Committee performance report.	TS
4.2	He explained that as there is still not enough appropriate data to show whether outcomes are being achieved, the report focuses on inputs. The results of the NI 195 surveys are currently being analysed. The report focuses on case studies; the next report in March is to have more data.	
4.3	Capacity days are being used for responding to complaints/issues.	
4.4	The mechanical street cleaning crews are liaising better with the enforcement officers.	
4.5	A lot of work is being carried out in priority neighbourhoods. Targeted, intensive work e.g. in Beeston Hill has been very worthwhile and has been sustained so far. Cllr Iqbal had been involved with the Clean Beeston Campaign.	
4.6	Cllr Driver said that generally the area was cleaner however there were some issues at New Forest Village . Although the roads had not yet adopted, Cllr Driver asked for some areas to be tackled e.g. communal areas, hedges near football field, near St. Georges	

	Centre. Also the new public park needs to be kept clean although the landowners' responsibility.	
4.7	Phil Staniforth to provide an update on progress of talks with consortium of developers to the next meeting.	PS
4.8	Cllr Driver said that enforcement is vital. Successful prosecution for tipping in one of the drying areas on Cottingley helps to mobilise the community. Successful prosecutions need to be publicised. Need to ensure drying areas cannot be tipped in so easily.	
4.9	Tom Smith said that the cleaning rotas and maps need to be updated. The services needs additional resources for information management. Updated street lists to be provided on CDs.	TS
<b>5.0</b>	<b>Ginnel project update</b>	
5.1	All 48 priority ginnels have been inspected/monitored. Half needed action and have been / are being cleaned.	
5.2	Mapping – now have database showing all Highways' adopted ginnels. Information to be shared about proposed priority levels for proactive or reactive action. Top priority ginnels will have to be cleaned every six months. Cllr Driver said it was important to contact community groups about what can be achieved.	TS
5.3	Community payback: Locality Team may use for reactive rather than proactive work. There are different models for how people on community payback are supervised. Community payback to be on a future agenda.	SR
5.4	AVHL will pay community payback to clear ginnels on AVHL estates – need to link in with AVHL about this. Possible LCC-wide agreement with community payback.	
5.5	Possibly community payback element could be funded by wellbeing funding, working with Locality Team/Parks & Countryside/Aire Valley Homes.	TPO
<b>6.0</b>	<b>Winter contingency arrangements</b>	
<b>6.1</b>	In future if there is bad weather, the default position will be that street cleaning staff who cannot carry out their normal duties will support Highways on snow clearance off footpaths and gritting in priority areas.	
<b>7.0</b>	<b>Service Level agreement 2012/13</b>	
7.1	SLA 2 is to be signed off at the June/July round of Area Committee meetings.	TS
<b>8.0</b>	<b>Protocol for clean ups</b>	
8.1	When there is a big piece of work needed for e.g. community clean ups, Locality Team needs time to organise support. Need to get principles in place to allow time for better planning. Draft of protocol for clean ups was agreed for submission to the Area Committee.	SR/TPO

<b>9.0</b>	<b>Future agenda items</b>	
	Community engagement plans – April meeting Fleet procurement – February meeting Enforcement – review of regulatory services – February meeting Community payback – April meeting	} TS
<b>10.0</b>	<b>Any Other Business</b>	
	None	
<b>11.0</b>	<b>Date and time of next meeting</b>	
11.1	<ul style="list-style-type: none"> <li>Friday 17th February – 12 noon Dewsbury Road One Stop Centre</li> </ul>	All to note